

# LITTLE BROMLEY PARISH COUNCIL

## MINUTES

Minutes of the Annual General Meeting of the Parish Council held at The Haywain, Little Bromley, on Thursday 15<sup>th</sup> May 2014 at 19.00

In attendance:           Councillor R Knott [Chairman]  
                                  Councillor K Hatch [Vice Chairman]  
                                  Councillor A Spall  
                                  Councillor D Newton  
                                  Karen Tarling – Minute Taker

Approximately 9 members of the public.

### 1. **Apologies for Absence**

Apologies received from William Marshall.

### 2. **Election of Chairman**

Roly Knott to continue as Chairman. Proposed by Anita Spall, seconded by Dawn Newton and agreed by all Councillors.

### 3. **Election of Vice Chairman**

Ken Hatch to continue as Vice Chairman. Proposed by Anita Spall, seconded by Roly Knott and agreed by all Councillors.

### 4. **Register of Members Interests**

4.1 Anita Spall declared a non pecuniary interest at point 6.3.

4.2 Sarah Candy will be removed from the register of member's interest.

4.3 The register of member's interest will be updated upon appointment of a new Councillor.

### 5. **AGM minutes for 2013**

The minutes of the Annual General Meeting on held on 23<sup>rd</sup> May 2013 were noted.

### 6. **Banking and Financial matters**

6.1 There remains considerable difficulty in accessing the Barclays bank account. Roly Knott proposed opening a new bank account with Nat West. Seconded by Anita Spall. Unanimous decision by all Councillors.

6.2 A unanimous decision was made to continue with the policy of not permitting any expenses or mileage to be claimed by Councillors.

6.3 The Councillors reviewed the end of year accounts for the Little Bromley amenities Group which had been audited by Sarah Candy in September 2013.

6.4 The Councillors reviewed the revised budget forecast for 2014/15. It was discussed that the Parish Council may need a buffer to pay expenses and training for a new Clerk. Ken Hatch proposed that the revised budget forecast be adopted. Seconded by Dawn Newton and agreed by all Councillors.

## **7. To agree the Council's accounts**

The full audit report prepared by William Marshall was made available for public inspection. William Marshall had noted that the budget of £3620.39 for 2013/2014 had not been adhered to – this was in part due to unexpected election costs.

## **8. Chairman's Report**

8.1. The Chairman noted there had been a significant change in culture which had benefited the village since the appointment of Councillor Sarah Candy and Anita Spall. The precept for this year had been reduced by 42%.

8.2 Thanks were given to the Amenities Group for their financial assistance.

8.3 Thanks were given to Ken Hatch for his work on the war memorial.

8.4 It was noted that a new application for a speed deactivation sign would be required.

8.5 Thanks were given to Dawn and Andy for permitting a bottle bank in the pub car park and it was noted that the Haywain has become the focus of village life.

8.6 Anita Spall and other volunteers had spent considerable time sorting through paper work left by the previous Councillors. Regrettably the "red book" in which the chairman's reports are kept appears to have been lost. Roly Knott to contact Laura Austin to see if she has the book.

8.7 It was noted that the insurance premium for this year had been considerably reduced due to Anita Spall's assistance.

8.8 Three planters had now been placed in the village and there has been a sponsor for another planter next year.

8.9 Tendring District Council has indicated that the 10 year plan is to be replaced with a new plan. The first meeting to discuss this was on 13<sup>th</sup> May and the next meeting is on 15<sup>th</sup> July.

The Meeting closed at 19.30pm.

Draft minutes approved for publication on 26<sup>th</sup> May 2014

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