

# LITTLE BROMLEY PARISH COUNCIL

## MINUTES

Minutes of the Meeting of the Parish Council held at The Haywain, Little Bromley, on Thursday 25<sup>th</sup> September 2014 at 19.30

In attendance: Councillor R Knott [Chairman]  
Councillor K Hatch [Vice Chairman]  
Councillor A Spall  
Councillor N Stock  
Karen Tarling – Minute Taker

Approximately 12 members of the public.

### **1/14. APOLOGIES FOR ABSENCE**

Councillor Newton offered apologies which were received and accepted.

### **2/14. MINUTES OF THE LAST MEETING**

Minutes of 31<sup>st</sup> July 2014 approved. Moved by Councillor Stock, seconded by Councillor Spall and resolved.

### **3/14. DECLARATION OF INTERESTS**

Councillor Knott declared a non pecuniary interest in item 11.

### **4/14. PUBLIC FORUM**

An issue of bonfires was raised and Councillor Knott explained the legal position. A resident raised the issue of poor broadband speeds.

### **5/14. REPORTS**

#### **(a) COUNTY COUNCILLORS**

Apologies received from Councillor Guglielmi.

#### **(b) DISTRICT COUNCILLORS**

Councillor Stock reported that another fatality had occurred on the A120. Little Bentley have proposed a roundabout to solve traffic issues but concern was

expressed that this may lead to a rat run through Little Bromley. Discussion that the removal of a second lane has contributed to the problem and road markings on entering Little Bromley are confusing. Councillor Stock has suggested a meeting with stakeholders to agree an appropriate course of action.

**(c) PARISH COUNCILLORS**

Councillor Spall read out a thank you letter from Gregory Frostick on behalf of Friends of little Bromley for clearing out the churchyard. Canon Gillian Greenslade will be leading the Remembrance Service. Councillor Knott to enquire about a bugle player.

**(d) POLICE**

No report submitted but it was noted that Essex Police will hold Local Community Meetings and no longer attend individual Parish Council meetings.

**6/14. MAINS SEWERAGE CONNECTION**

Councillor Stock proposed that he make enquiries of TDC and Anglian water to obtain more detail. Seconded by Councillor Spall and resolved.

**7/14. UPDATE ON TDC EMERGENCY PLANNING MEETING 9/9/14**

Councillor Hatch provided an update. Discussion as to whether the Haywain could be used as an emergency venue. Councillor Knott proposed that he ask ECC about the ditch that has been filled in on Tabor land between Shop Road and Chequers Lane. Seconded by Councillor Spall and resolved.

**8/14. UPDATE ON SPEED ACTIVATION SIGN**

There is a petition, located in the Haywain, to reduce the speed limit from 40 mph to 30 mph. Councillor Stock to write to the cabinet member at ECC responsible for transport. Seconded by Councillor Hatch and resolved.

**9/14. UPDATE FROM TREE WARDEN**

Councillor Spall reported that the posts surrounding the Jubilee tree have been knocked down. Councillor Spall is meeting with the Police to discuss further action.

**10/14. UPDATE FROM FOOTPATH WARDEN**

The Footpath Warden reported that several signs have been knocked down and this has been reported to ECC as well as several incidents of fly tipping.

**11/14. BROADBAND**

Councillor Knott to write to ECC with concern about the lack of super fast broad band. Seconded by Councillor Spall and resolved.

#### **12/14 2013-2014 AUDIT REPORT**

Councillor Knott thanked Councillor Spall for her work on this. The report to be published on the notice boards. Proposed by Councillor Stock, seconded by Councillor Spall and resolved.

#### **13/14. CLERKS BURSARY CHEQUE REFUND**

Refund of £225 from the Essex Clerks Bursary in respect of Summer CiLCA 2014 noted.

#### **14/14. MEMBERS CODE OF CONDUCT**

Members code of conduct adopted. Proposed by Councillor Knott, seconded by Councillor Hatch and resolved. Unanimous decision of all Councillors.

#### **15/14. FREEDOM OF INFORMATION ACT**

Model Publication Scheme adopted. Proposed by Councillor Stock, seconded by Councillor Spall and resolved.

#### **16/14. RESPONSIBLE OFFICER ROLE**

The RFO role to transfer from Councillor Spall to the Clerk from 1<sup>st</sup> November 2014. Proposed by Councillor Stock, seconded by Councillor Spall and resolved. Councillor Knott thanked Councillor Spall for her work.

#### **17/14. DATA PROTECTION ACT**

Item to be deferred to next meeting.

#### **18/14. CORRESPONDENCE TO NOTE**

Letter from TDC requesting to do a presentation on recycling was noted.

#### **19/14. INFORMATION EXCHANGE/NEXT AGENDA ITEMS**

Discussion about planters in the village and whether funding would be available from the Amenities Group. Councillor Spall to discuss and seek approval from the Amenities Group.

#### **20/14. PUBLIC FORUM**

It was confirmed that TDC will do a 15 minute presentation on recycling at the next Parish Council meeting with details to be detailed in the Bromley Messenger.

#### **21/14. MEETING DATES 2014/15**

18<sup>th</sup> December 2014; 22<sup>nd</sup> January 2015; 19<sup>th</sup> March 2015

**CLOSE OF MEETING**

Signed

A handwritten signature in black ink, appearing to read 'RALPH', is enclosed in a light gray rectangular box.

Date 18 December 2014