

# LITTLE BROMLEY PARISH COUNCIL

## MINUTES

Minutes of the Extra Ordinary Meeting of the Parish Council held at The Haywain, Little Bromley, on Tuesday 3<sup>rd</sup> June 2014 at 17.30

In attendance:           Councillor K Hatch [Vice Chairman]  
                                  Councillor A Spall  
                                  Councillor D Newton  
                                  Councillor N Stock  
                                  Karen Tarling [Clerk ]

### 1. **Apologies for Absence**

Apologies received from Councillor Roly Knott.

### 2. **Payment of Insurance Premium**

Neil Stock moved that the insurance premium of £159 be paid – seconded by Dawn Newton. Agreed by all Councillors with Anita Spall abstaining. Cheque was signed by Councillors.

### 3. **Payment for Bromley Messenger**

Neil Stock moved that payment of £60 for advertising in the Bromley Messenger be paid – seconded by Dawn Newton and agreed by all Councillors. Cheque signed by Councillors.

### 4. **Urgent Item**

The Internal Auditor has drawn attention to two matters in the Parish council's Accounts that need clarification.

- An amount of £77.40 was included in the expenses but was accounted for in the 2012-13 period;
- The money held in trust by the Parish Council for the refurbishment of the War Memorial was not separated in the Accounts. The total amount of the money held in trust was traced back from the Village Amenities Account in 2012.

The accounts have been amended to reflect these changes.

This will appear as an item at the next Parish Council meeting to be ratified.

The Meeting closed at 17.45

Draft minutes approved for publication on 9<sup>th</sup> June 2014

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