

# **LITTLE BROMLEY PARISH COUNCIL**

## **MINUTES**

**Minutes of the meeting of the Parish Council held at Great Bromley Village hall, on Thursday 15<sup>th</sup> July 2021.**

**In Attendance:**

- Councillor J Buxton (Chairman)**
- Councillor A Spall (Vice Chairman)**
- Councillor I Smith**
- Councillor S Sauka**
- Clerk – D Sauka**

### **Meeting commenced @ 19.30pm**

4 members of the public attended

#### **61/1. Apologies to be received and accepted**

Cllr C Guglielmi  
Cllr N Stock

#### **61/2. Members Interests**

- To declare any Disclosable Pecuniary, other Pecuniary or Non Pecuniary interests  
NONE

#### **61/3. Reports**

- a) County Councillor – Entered into records
- b) District Councillor - None
- c) Parish Councillors - None
- d) Footpath Warden - None

Reports that Calves Lane Path & Path down beside old Wheatsheaf is impassable. Clerk to ask Footpath warden to report to TDC.

- e) Tree warden – Jubilee tree has been cut down again, tried reinstate.

- f) Police Report - To find out what is happening in your local neighbourhood and all about your local neighbourhood policing team visit [www.essex.police.uk/your](http://www.essex.police.uk/your) area and enter your postcode

#### **61/4. To agree:**

- Minutes of PC meeting held on 20<sup>th</sup> May 2021.  
Proposed by Cllr Smith, 2<sup>nd</sup> Cllr Spall – Unanimously agreed.  
Signed as correct by Chairman Cllr Buxton

#### **61/5. Highways**

- Traffic Calming
  - 30mph sign – Bentley Road – Cllr Buxton contacted Cllr Guglielmi to resume talks.

#### **61/6. Cheques to be signed**

- Village Planter - £30.00  
Signed by Cllr Smith & Cllr Spall

- Gt Bromley Village Hall - £10.00  
Signed by Cllr Smith & Cllr Spall
- PCC of the Bromley's (grass cutting at St Marys Church) - £350
- Signed by Cllr Smith & Cllr Spall

#### **61/7 . Planning**

- **Land rear of Council Houses** – Ongoing with Planning
- **Mullys Farm – Pedestrian Entrance** – Under Consideration  
**Access of formal parking** – Under Consideration  
**Turning Circle – Within the property** - LBPC to support the conditions set out by TDC, and the continued use in the correct manner.
- **Laurels - Chequers Road.** Rear Extension, No Objection, Clerk to make comment on TDC website

#### **61/8. Defibrillator**

The Haywain Public House is in support of hosting the defibrillator for the village. Suggested position is outside on the side of the pub, where it can be monitored. Need to obtain installation and electrician quotes for mains connection to the cabinet - will contact the Haywain to see if they have a preferred contractor. Once installed North Essex Ambulance Service will be informed of site position so it can be included in their records. Quotes have been obtained and it was decided to proceed with the quote from London Hearts Charity.  
Cllr Spall proposed proceeding to buy the Defibrillator. 2<sup>nd</sup> Cllr Smith. Unanimously agreed.

*The Parish Council would like to thank the Haywain for their support with this.*

**61/9. TDC Grant - £400.** Monies received in March 2021 to be put towards new notice board.

**61/10. Budget** – Readjusted budget for forthcoming year due to the reallocation of monies, Clerk to have published.  
Proposed by Cllr Smith, 2<sup>nd</sup> Cllr Buxton – Unanimously agreed.

#### **61/11. Village Notice Board**

Cllr Spall & Cllr Smith have submitted quotes for New wood (Oak) or metal board – same size as current one with either pin board or magnetic internal board - which are under consideration. LBPC to be carved at top of board.  
Will review at next meeting. Consider re-sighting the board at the front of the carpark alongside the footpath.

#### **61/12. Community Initiative Fund**

Councils can apply for a grant for community projects up to the 14<sup>th</sup> August 2021. Cllr Buxton has filled in the checklist and we may be eligible for the funding, which can be put towards the notice board / defibrillator. Will update at next meeting.



### 61/13. Church Toilet

PCC of the Bromley's have decided not to install a bio degradable toilet, and to have a disabled port-a-loo instead which they have already have the funds for. Therefore do not require the £1,500 which LBPC have allocated. Suggested monies are to be reallocated towards the defibrillator.

Proposed Cllr Smith, 2<sup>nd</sup> Cllr Buxton. Unanimously agreed.

### 61/14. Correspondence

#### ➤ Anne Clark email – Litter Pick & Distribution of Bromley Messenger.

Litter pick – Article has been placed in the messenger asking for volunteers, to contact Anne Clark. Cllrs reported that they do their own areas on a continuous basis.

Steve Clark is no longer able to distribute the messenger in Little Bromley due to other commitments. Article has been placed in the messenger asking for volunteers. LBPC would like to thank Steve for distributing over the past several years. Clerk to contact Richard Perry re distribution.

### 61/15. Memorial

Cllr Spall stated that there is a monthly rota arranged in 2020 which continued into 2021, there are a couple of months that are not covered. Article has been placed in the Messenger looking for volunteers to cover the blank months. Emails to be sent to LPBC

### 61/16. Urgent items

**Bank Account** – Cllr Spall stated that the Clerk can't access the bank details unless she is signatory. Cllr Spall has phoned the bank to arrange a mandate form to have Clerk and Cllr Stock added as signatories.

Cllr Spall proposed that Clerk & Cllr Stock be added to the signatories. 2<sup>nd</sup> Cllr Sauka. Unanimously agreed.

Council to consider internet banking and how that should work going forward – To be discussed at next meeting.

**Posting Agenda** – Clerk to ask C Barrett if someone else could have access to LBPC to post up agenda's etc. when she is away.

### 61/17. Public Participation

#### ➤ Matters arising from members of the public

Member of the public asked how long the meetings were to be held at Gt Bromley Village Hall. Cllr Buxton stated that we should be back at the Haywain for September Meeting.

### 60/18. Next meeting date

#### ➤ Thursday 16<sup>th</sup> September 2021 @ 7.30pm

Meeting Closed 8.38pm

Signed:.....

Dated: 16/9/2021.....

Name: Jon Buxton.....

Position: CHAIRMAN.....