

# **LITTLE BROMLEY PARISH COUNCIL**

## **DRAFT MINUTES**

**Minutes of the meeting of the Parish Council held at The Haywain Public House, on Thursday 25<sup>th</sup> September 2025 @ 19.30pm**

**In Attendance:**

**Councillor I Smith (Chairman)**  
**Councillor C Barrett**  
**Councillor K Hodgkiss**  
**Councillor A Monger**  
**Clerk – D Sauka**

### **Meeting commenced @ 19.30pm**

15 members of the public attended.

#### **89/1. Apologies to be received and accepted**

Cllr N Stock  
Cllr Guglielmi

#### **89/2. Members Interests**

- To declare any Disclosable Pecuniary, other Pecuniary or Non-Pecuniary interests – None
- Form for Monitoring Officer – Clerk Sent to TDC - still awaiting response from Monitoring Officer.

#### **89/3. Reports**

a) County Councillor – ECC August & September Reports on website

b) District Councillor – Cllr Fairley Stated that the Annual Voters information check has been sent out – residents are encouraged to reply promptly.

A free Older people event being held in Tendring at the town Hall 1<sup>st</sup> October 2025, regarding staying safe in homes, protect yourself from crime. Winter warmer packs for attendees who fit the criteria.

Local Government review is ongoing, after reviewing several options TDC cabinet has endorsed a proposal for 5 new unitary authorities across Essex. Under that model Tendring would be grouped with Colchester & Braintree as their areas share geography and community links. 5 key principles – Localism, Strong sense of place, Existing partnerships, Quality Service Delivery & Financial sustainability.

New procedures for the area Cardiac Care in North Essex, treatment could be Colchester or Ipswich, rather than traveling to Basildon.

Flu Vaccines – can be booked on-line [suffolkandnortheastessex.icb.nhs.uk](https://suffolkandnortheastessex.icb.nhs.uk)

c) Parish Councillors – Cllr Smith Stated that he attended TDALC on-line meeting on the 24<sup>th</sup> September, and reported that Alresford Viaduct upgrading the weight limit from 7.5 Ton to 18 Ton to minimum lorries going through Alresford. Report by Mark Stepehnson the leader of TDC re Neighbourhood plans & Unitary authorities (as above). Clacton will have it's own Town Council instead of coming under Tendring.

Fly Tipping – TDC Enforcement will be monitoring over the next 6 months to see if there is any change, and will be looking at prosecution in the future.

d) Footpath Warden - All submitted reports remain outstanding. Nothing new to report

e) Police Report – Nothing locale to report – Reports can be found of Police website

#### **89/4. To agree:**

- Minutes of the PC meeting held on the 17<sup>th</sup> July 2025  
Cllr Smith Proposed minutes to be correct, 2<sup>nd</sup> Cllr Barrett- Unanimously agreed  
Signed by Cllr Smith

#### **89/5. Footpath Maintenance**

Cllr Hodgkiss stated that along with Cllr Stock & Mr Graeme Knott had a call with the Public Right of Way Officer, about the footpaths around the village area that have been reported and not maintained. I.e, Footpath signs leaning over, bridge repair, and how this could be remedied quickly. Mr Knott came across the Parish Paths Partnership Scheme, which they discussed with the officer. Scheme whereby members of the Community can volunteer to do works on the footpaths. They would be given training with all materials paid for, tools provided and also insurance cover, with no financial cost to the Parish Council. It also doesn't remove the obligation of Essex Highways. The Parish Council would buy something if needed, but could make a claim for these costs. Suggested the group consist of 6 persons with 1 member taking the lead (called P3 Lead) who would manage the team and deal with correspondence. 1 or 2 people from the group would be required to have First Aid Training all paid for by the scheme. Mr Knott stated that he would be happy to take on the P3 Lead role and do his First Aid Training, we would just need to look for volunteers. Cllr Smith Proposed to move forward with the scheme - 2<sup>nd</sup> Cllr Hodgkiss Unanimously agreed

#### **89/6. Emergency Fund**

Cllr Smith stated he would suggest that the Council set aside monies for any Emergency purchases needed in between the bi-monthly Parish Council meeting (in agreement with the other Councillors). i.e Defib pads were bought as urgently needed to be replaced (current ones paid for by a parishioner to allow quick replacement). If any purchases are made it is to be rreported at the next meeting. Cllr Smith Proposed £500 be set aside – 2<sup>nd</sup> Cllr Monger- Unanimously agreed

#### **89/7. LBPC Website**

Clerk contacted Hugh Frostick from VCS Websites (who currently manages several of the local council websites) to gain a better understanding of what is legally required going forward.

The LBPC website is currently hosted by VCS Website. We have been told that our Website domain should be migrated over to a [.gov.uk](https://www.gov.uk) domain, costing £192 + Vat for 10 years. VCS Websites can provide a simple contract if required and confirms that they are ICO Data Protection Registered. Cost will be £180 + Vat yearly as of 2026. Hosting will remain free of charge for rest of 2025.

Clerk will need a separate email address (will not charge for this). In addition to the Clerk having a .gov email address, it is recommended that all Parish Councillors are Provided with a .doc email address at a cost of £30 per annum.

Cllr Smith proposed that we pursue other options / companies for quotes. 2<sup>nd</sup> Cllr Hodgkiss Unanimously agreed. Cllr Barrett & Cllr Hodgkiss to look into options.

#### **89/8. St Mary's Church**

- **Memorial Garden** – No update has been received from the Rev Saxon

#### **89/9. Defibrillator**

Cllr Smith stated that the pads had gone out of date (now replaced). A volunteer is now monitoring the unit and reporting back on a monthly basis. Book to be kept within unit. Cllr Hodgkiss stated that the battery would need to be replaced within the next 12 months costing around £250 (should last 5 years)

There is no lock on the unit, giving easy access.

Cllr Smith Proposed the Parish Council take on the responsibility for the upkeep of the Unit 2<sup>nd</sup> Cllr Hodgkiss- Unanimously agreed

#### **89/10. Little Bromley Village Fund**

Cllr Smith provided an update regarding the Little Bromley Village Fund (LBVF), formerly known as the Amenities Group. LBVF has decided to close the fund and distribute the remaining monies.

The Clerk contacted LBVF to request a meeting with the Parish Council, noting that according to the LBVF governance documents, a Parish Councillor should be present at meetings and involved with decisions. The LBVF agreed that Cllr Smith could attend. At the LBVF meeting, Cllr Smith was informed that he would not have voting rights on the two proposed payments: £111.82 to the P.O.W.E.R Group for website funding, with the remaining balance given to the Little Bromley Church Bells appeal. The Parish Council expressed concern that decisions were not made in accordance with the LBVF governance document.

The Bromley Messenger published a LBVF notice stating that, barring any objections, The LBVF would proceed with their proposal to distribute the funds. The Parish Council understood from LBVF that six individuals objections to the proposed church bells distribution were received from members of the public.

Despite objections being received, LBVF moved forward with the payments. LBPC Understand that LBVF have now closed the fund

#### **89/11. Invoices to be paid**

##### **TDLAC Affiliation Fee- £20**

Agreed by Cllr Smith, 2<sup>nd</sup> Cllr Barrett, Unanimous

Clerk to post online for nominated Councillor to release payment.

#### **89/12. Planning / Determinations**

APPLICATION NO: [25/01132/DISCON](#)

App 21/02070/FUL

PROPOSAL: Revised Construction Traffic Management Plan (Document)

LOCATION: Little Bromley

Cllr Smith stated this concerns the battery storage facility that was originally proposed nearly three years ago, to be located adjacent to the existing sub-station. The application has been revised to re-route construction lorries through

Little Bromley village. The Parish Council had initially supported the original application.

Following the revised route proposal, the Parish Council drafted an objection letter, which the Clerk submitted to the online planning portal. Tendring District Council (TDC) has requested a time extension on the application in order to consult with Essex Highways. It was noted that TDC had no obligation to consult with the Parish Council on this matter.

Cllr Fairley stated that the original application contained no indication that lorries would travel through the centre of Little Bromley village.

#### **89/13. Traffic Calming through village / Speeding / VAS Sign**

Awaiting on County Councillor Carlo Guglielmi

#### **89/14. Neighbourhood Plan**

Cllr Stock is currently in the process of putting together the Little Bromley Plan

#### **89/15. Bus Stop / Shelters**

Awaiting on County Councillor Carlo Guglielmi

#### **89/16. P.O.W.E.R – People Opposing Widespread Electrical Ruin Campaign Group**

- Nothing to report regarding campaign at present – Village signs have been refreshed.

#### **89/17. The Great Grid Upgrade**

- National Grid - Pylons and Proposed Substation

Cllr Fairley stated Nation Grid DCO is currently with Planning Inspectorate awaiting a decision on whether it is going to be accepted or more information required. TDC & ECC have both submitted their adequacy of consultation of responses as part of the process. If accepted will discuss possible workshops options with TDC taking the lead for either Parish Councils / concerned groups or individuals residents who wish to make representation within the Planning Inspectorate hearing.

- Five Estuaries Windfarm - Underground Cables and Proposed Substation

Five estuaries development consent order decision has been delayed by 3 months by the Secretary of State.

##### North Falls Windfarm - Underground Cables and Proposed Substation

National significant infrastructure project – The joint sub-station design guide event was held at the venture center – public can share their views online

- Tarchon

Aiming to submit DCO mid 2027, with statutory consultation September 2026.

#### **89/18. Correspondence**

- None

#### **89/19. Urgent items**

APPLICATION NO: [25/00941/FULHH](#)

PROPOSAL:           Householder Planning Application - Two storey side extension, first floor front addition and front dormers.  
LOCATION:           Stow Farm Kennels Spratts Lane Little Bromley Manningtree

After discussion Cllr Smith proposed that the Council had no objection  
2<sup>nd</sup> Cllr Barrett – Unanimously agreed.  
Clerk to make comment on Planning application

**89/20. Public Participation**

None

**89/21. Next meeting date**

Thursday 20<sup>th</sup> November 2025 @ 7.30pm

Meeting closed at 20.44pm